



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

August 18, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:  
BARRY J. NIDORF JUVENILE HALL  
SALLY PORT REPLACEMENT PROJECT, SYLMAR AREA  
CATEGORICAL EXEMPTION – ADOPT, ADVERTISE, AND AWARD  
SPECS. 6999; CAPITAL PROJECT NO. 86954  
(FIFTH DISTRICT) (3 VOTES)**

**SUBJECT**

This action is to find the Barry J. Nidorf Juvenile Hall (BJNJH) Sally Port Replacement project categorically exempt under the California Environmental Quality Act (CEQA), adopt plans and specifications, advertise for bids for construction, and award a contract for construction.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the project is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the project files.
2. Adopt plans and specifications for construction of the Sally Port Replacement project at an estimated construction cost of \$474,615. Instruct the Executive Officer of your Board to advertise for bids to be received and opened on September 21, 2009, in accordance with the Instruction Sheet for Publishing Legal Advertisements.

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

*"To Enrich Lives Through Effective And Caring Service"*

***Please Conserve Paper – This Document and Copies are Two-Sided  
Intra-County Correspondence Sent Electronically Only***

3. Authorize the Director of Public Works to execute a consultant services agreement with the apparent Lowest Responsive and Responsible Bidder to prepare a baseline construction schedule for a \$7,000 not-to-exceed fee funded by existing project funds and to establish the effective date following determination by the Director of Public Works of the apparent Lowest Responsive and Responsible Bidder.
4. Delegate the Director of Public Works the authority to determine, in accordance with the applicable contract and bid specifications, whether the apparent Lowest Responsive and Responsible Bidder has timely prepared a satisfactory baseline construction schedule and satisfied all conditions for contract award, including the criteria adopted by your Board for contract award; to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent Lowest Responsive and Responsible Bidder and to establish the effective date of the contract upon receipt by the Director of Public Works of acceptable of Faithful Performance and Payment Bonds and evidence of required contractor insurance.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will ensure compliance with CEQA, adopt plans and specifications for construction, authorize the Director of Public Works to advertise for bids, and award a contract for construction of the Sally Port Replacement project at BJNJH located at 16350 Filbert Street in the City of Los Angeles, Sylmar area.

In December 2006, your Board previously approved funding to address security deficiencies and established Capital Project No. 86954 to deliver various security enhancements at BJNJH.

Currently, BJNJH does not have adequate security systems in place to efficiently control the ingress and egress of vehicles into the BJNJH facility. The existing vehicle security located at the Filbert Street entrance gate needs to be replaced and upgraded to provide an enhanced security barrier for preventing vehicles from entering or exiting the compound without authorization from Probation staff.

The Sally Port Replacement project shall provide motorized sliding security gates that control access to interior compound roads; security fencing that forms a stationary barrier; pedestrian gates near interior roads; razor ribbon on top of all fencing and gates; and two new Americans with Disabilities Act (ADA) compliant guard booths (one new and one replacement) equipped with an intercom system.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by promoting sound, prudent, and transparent short- and long-range fiscal practices that help ensure maintenance of critical high priority County services and streamline and improve operations and processes to increase effectiveness, enhance customer service, and support responsive County operations.

### **FISCAL IMPACT/FINANCING**

The Department of Public Works' (Public Works) fair construction cost estimate for the base construction contract is \$474,615. In no event will a contract be awarded over the estimated amount without returning to your Board for approval.

The total project cost estimate, including plans and specifications, construction, change order contingency, equipment, plan check, miscellaneous expenditures, consultant services, Civic Art allocation, and County services, is \$787,000, which is funded by prior year net County cost. There is sufficient funding available in the 2009-10 Capital Projects/Refurbishments Budget under Capital Project No. 86954 for this project.

The Project Schedule and Budget Summary are included in Attachment A.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Applicable law, including the State Public Contract Code, required the County to award construction contracts to the apparent Lowest Responsive and Responsible Bidder, which refers to the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be "responsive" to the material requirements under the solicitation, including but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a "responsible" bidder by exhibiting the quality, fitness, capacity, experience, and trustworthiness to satisfactorily perform the work required under the bid solicitation.

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunities for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to the apparent Lowest Responsive and Responsible Bidder with satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

As required by your Board, the project cost includes 1 percent of design and construction costs to be allocated to the Civic Art Fund per your Board's Civic Art Policy adopted on December 7, 2004. The Civic Art fee is identified in the project budget summary and will be transferred to the Civic Art Special Fund in a forthcoming Board action.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project has been reviewed and determined to be categorically exempt under CEQA in accordance with CEQA Guidelines, Article 19, Sections 15302 (c), 15303 (e), and the County of Los Angeles Environmental Reporting Procedures and Guidelines, Appendix G, Class 2 (a), and Class 3 (b), adopted by your Board on November 17, 1987. This project consists of replacement of structure with a new structure of substantially the same size and construction of new accessory structures. A Notice of Exemption will be filed with the Registrar-Recorder/County Clerk.

### **CONTRACTING PROCESS**

Advertising for bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Attachment B).

The Honorable Board of Supervisors  
August 18, 2009  
Page 5

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the Doing Business with Us website.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be minimal impact on current County services or projects during the performance of the recommended services, which will be mitigated during construction by the use of temporary construction barriers, fencing, and gates.

**CONCLUSION**

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division; Arts Commission; and the Department of Public Works, Project Management Division II.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:GF:DL  
DJT:TJ:zu

Attachments (4)

c: Auditor-Controller  
County Counsel  
Arts Commission  
Department of Public Social Services (GAIN/GROW Program)  
Department of Public Works  
Office of Affirmative Action Compliance  
Probation Department

August 18, 2009

**ATTACHMENT A**

**DEPARTMENT OF PUBLIC WORKS: BARRY J. NIDORF JUVENILE HALL  
SALLY PORT REPLACEMENT PROJECT, SYLMAR AREA  
CATEGORICAL EXEMPTION – ADOPT, ADVERTISE, AND AWARD  
SPECS. 6999; CAPITAL PROJECT NO. 86954  
(FIFTH DISTRICT) (3 VOTES)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Design	
Jurisdictional Approvals	05/28/09*
Bid and Award	11/23/09
Construction	
Substantial Completion	07/06/10
Acceptance	09/07/10

\*Indicates completed activity.

## II. PROJECTS BUDGET SUMMARY

Budget Category	Project Budget
Fixed Assets –Land	N/A
Buildings & Improvements	
Low Bid Construction Contract	\$474,615
JOC Contract	0
Change Orders	71,192
Departmental Crafts	0
Youth Employment	0
ISD (Purchase Order)	0
Construction Consultants	0
Misc. Expense	0
Telecomm Equip – Affixed to Building	0
Civic Art	5,093
Subtotal	\$550,900
Buildings & Improvements – Development	\$ 0
Buildings & Improvements – Plans & Specifications	\$ 34,715
Buildings & Improvements – Consultant Services	
Site Planning	\$ 0
Hazardous Materials	0
Geotech/Soils Test	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	1,500
Contract/Change Order	0
Other	0
Soil Report	0
Soil Testing	0
Subtotal	\$ 1,500

## II. PROJECT BUDGET SUMMARY CONTINUED

Budget Category	Project Budget
Miscellaneous Expenditures	\$ 0
Jurisdictional Review/Plan Check/Permit	\$ 17,000
County Services	
Code Compliance Inspection Only	\$ 0
Code and Quality Control Inspections	45,100
Design Review	0
Contract Administration	2,502
Project Management	125,900
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	6,441
Office of Affirmative Action	2,942
County Counsel	0
Other	0
Sheriff Job Order Contract Management	0
Design Services	0
Subtotal	\$182,885
<b>Total</b>	<b>\$787,000</b>



August 18, 2009

**ATTACHMENT B**

**DEPARTMENT OF PUBLIC WORKS: BARRY J. NIDORF JUVENILE HALL  
SALLY PORT REPLACEMENT PROJECT, SYLMAR AREA  
CATEGORICAL EXEMPTION – ADOPT, ADVERTISE, AND AWARD  
SPECS. 6999; CAPITAL PROJECT NO. 86954  
(FIFTH DISTRICT) (3 VOTES)**

**PUBLISHING LEGAL ADVERTISEMENTS:** In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE  
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing, materials, labor, and equipment required to complete construction for the following work:

<b><u>SD</u></b>	<b><u>SPECS</u></b>	<b><u>PROJECT</u></b>	<b><u>BID DOC. FEE</u></b>	<b><u>DATE OF BID OPENING</u></b>
5	6999	Sally Port Replacement Project Barry J. Nidorf Juvenile Hall 16350 Filbert Street Sylmar, CA 91342	\$30	9/21/09

Copies of the project manual and drawings may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11 a.m. on this date in Architectural Engineering Division Conference Room, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess an active B license classification at the time of bid submittal. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

### **PREBID CONFERENCE**

The Public Works' Project Management Team will hold a prebid conference for Barry J. Nidorf Juvenile Hall Sally Port Replacement project at 2:00 p.m. on September 2, 2009, at the project job site to provide information on the project, bidding process, and answer any questions that the potential bidders may have. For further directions, please contact Brian Soria with Public Works' Architectural Engineering Division at (626) 458-2588.

### **OTHER INSTRUCTIONS**

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,  
dated August 18, 2009.

Specs. 6999

SACHI A. HAMAI, EXECUTIVE OFFICER  
OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES